

FAQ - Audio Recording Studio

Q. When is the studio open?

- A. **Monday:** 10AM - 2PM; 4:30PM - 8:30PM
- Tuesday:** 10AM - 8:30PM
- Wednesday:** 10AM - 4:30PM
- Thursday:** 10AM - 8:30PM
- Friday:** 10AM - 2:30PM
- Saturday:** 12PM - 4:30PM
- Sunday:** 3PM - 4:30PM

Q. How can I book the studio?

- A. Customers who intend to book a session **MUST** have a valid Brampton Library card in good standing. To book the studio in person, customers can visit the second floor service point located at the Chinguacousy Branch OR by phone at 905 793 4636 EXT 74205. When booking, customers must have the library card #'s of all members who intend to occupy the recording studio.

Q. How old do I have to be to book the studio?

- A. To book the studio alone, you must be 16 years of age or older, and you **MUST** have a Brampton Library card in good standing, and have completed the orientation session. Customers under the age of 16 must be accompanied by an adult 18 years of age or older who also has a valid Brampton Library card in good standing, and who has completed the orientation session.

Q. Can I book the studio if I have fines?

- B. No. In order to book the studio or be part of a group booking, you must have less than \$25 in fines on your account before you can enter the studio. Accounts that have been sent to collections must have a balance of zero dollars owing on the account before you may book the studio or be part of a group booking. In the case that one or more members in the booking have fines exceeding these stated amounts, only those cardholders that meet the above criteria will be admitted into the studio. Customers that have accumulated fines at or exceeding the above stated amounts during the period between when their booking was made, and the date of their booking, will not be permitted to enter the studio until their fines are paid.

Q. What is the Audio Recording Studio Orientation, and is it required?

A. YES, the orientation is required, and must be completed for all customers who would like to book the studio, or be a member of a booking prior to their first booked session. The purpose of the orientation is to inform customers of the room rules, explain the equipment, and demonstrate how to create a vocal track, virtual instrument track, and import tracks using Pro Tools 12.

Q. How old do I have to be to book an orientation?

A. There is no minimum age for attending an orientation. You must have a valid BL card in good standing. However, please see studio booking age above for minimum booking age.

Q. How long is each booking?

A. Customers may book a 50 minute session, 1 hour and 50 minute session, or a maximum, 2 hours and 50 minute session. Sessions may not exceed 2 hours and 50 minutes per person or group, per day. Every booking, regardless of length, counts as one booked session. Customers may book a maximum of two sessions at a time, and must wait for at least one of those sessions to be completed prior to booking again.

Q. How many bookings can I make at one time?

A. Customers can make a maximum of two bookings at one time whether booking as an individual or as part of a group. The next booking cannot be made until one of those two bookings have been completed. Each booking, regardless of length, counts as one booking.

Q. I've made a booking, where do I check in?

A. On the day of your booking, check in on the second floor service desk. Information Services will confirm your booking, collect your group's library cards or identification, and book you into the studio.

Q. Can I make a booking and then get my library card when I show up for my booking?

A. No. Everyone who books the studio must complete the Audio Recording Studio Orientation prior to their first booking. All customers must have a library card to complete the orientation. No one will be permitted to use the studio, individually, or part of a group that does not have a library card.

Q. How many people can book at one time?

A. Eight.

Q. Will anyone else be in the studio with me?

- A. No. Due to the demand of the Audio Recording Studio, it is not possible to have staff in the studio at all times. If you find notice any defective or damaged piece of equipment, please inform the second floor service desk. If you are having troubleshooting issues, please reference the troubleshooting guide found in the Help Sheets binder, or online at bramptonlibrary.ca > Using Our Services > Audio Recording Studio > Help Sheets > Troubleshooting Guide, or the Pro Tools and equipment manual binders found in the studio.

Q. What is Sound Advice & Studio Hacks?

- A. This program is designed to give customers who are using the studio additional in-depth help with either Pro Tools 12 or the equipment in the studio. Customers looking for basic help getting started, should first take the Audio Recording Studio Orientation prior to signing up. This program is also helpful for customers who are finished their recording and want help mixing/mastering from a professional. The program runs on Wednesday evenings from 5-8, and requires registration. Customers do not need to stay for the full three hours.

Q. Do I have to take the orientation before I register for Sound Advice & Studio Hacks?

- A. No. You must have a Brampton Library card to register, but it is not required to take the Audio Recording Studio Orientation prior to registering for Sound Advice & Studio Hacks. However, if you are looking to learn the basics of Pro Tools 12 and the equipment, it is recommended to take the orientation first.

Q. Can I plug in my own laptop?

- A. No. The Audio Recording Studio has all the software and equipment you need to record, mix, and master your sessions. Customers may upload compatible files into Pro Tools 12. Customers unfamiliar with Pro Tools 12 can access beginner Pro Tools 12 courses online, at home or in the library through the eResource Lynda.com using your Brampton Library card.

Q. I have a friend from out of town, can they come in the studio?

- A. Anyone wishing to use the studio (on their own or part of a group) must have a Brampton Library card, and must have completed the orientation. To obtain a Brampton Library card you need to be a resident of Ontario.

Q. What software does the studio use?

- A. The studio uses Pro Tools 12. Customers unfamiliar with Pro Tools 12 can take online beginner courses at home, or in the library using their Brampton Library card. From the Brampton Library homepage, click on eLearning, Lynda.com, input your barcode and pin, and search for "Pro Tools 12".

Q. Is there an equipment list that I can reference?

A. Yes. Go to www.bramptonlibrary.ca > Using Your Library > Audio Recording Studio > Equipment List.

Q. Can I bring my own equipment?

A. Customers may bring their own instruments. Laptops can be brought into the room but are not permitted to be hooked up to the DAW.

Q. Do I own the music I make in the recording studio?

A. Yes. The library does not make claim to any ownership, rights, or intellectual property of any party(ies) using the recording studio. Furthermore, it is the responsibility of the customer, not that of the library, to adhere to federal copyright laws.

Q. Is there video equipment available?

A. No. Currently the Audio Recording Studio does not have any video recording equipment. You are however permitted to bring a video recording device into the studio. In addition, the Makerspace at Chinguacousy has VSDC Free Video Editor, which can be used to edit your video.

Q. I am a teacher and I want to bring my class in to use the studio. Can I do that?

A. All teachers looking to book the recording studio for a class visit must fill out the "Request A Visit" banner on the Brampton Library homepage. A Brampton Library representative will then reach out to the school contact to coordinate a visit.

Q. Does the computer save my session?

A. No. The studio computer does not save any sessions. Customers must either bring a USB or hard drive to save their session if they wish to access their unfinished tracks during their next booking.